

Business Licence extension check list

Your application should be accompanied by the following supporting information:

Applicant details:

Is the applicant a person or a company?

Person

- ID card or passport
- Business name is registered and up to date with Companies House¹

Company

- ID card or passport for all the directors of the company
- Company is incorporated at Companies House
- Business name is registered and up to date with Companies House¹

¹ Where the applicant is using a name other than their own to trade (e.g, John Smith trading as JS Plumbing).

Where the applicant is a partnership the ID card or passport of all the partners must be submitted.

Notices

- Copy of the Gazette Notice
- Copy of the Newspaper Notice

Application Form

- Form 2b is fully completed and signed

For any queries please contact the OFT: business.licensing@gibraltar.gov.gi